



STELLENBOSCH

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MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

SUPPLY CHAIN MANAGEMENT

Enquiries: Ms. I Thesen Ref: 6/4/2 Tel: (021) 808 8720

E-mail: Scm.Admin@stellenbosch.gov.za

As per e-mail:

Dear Sir /Madam

NOTICE TO BIDDERS

ADDENDUM: TENDER B/SM 80/20: Tender title: Appointment of an Event Organizer to organize the Stellenbosch Festival of Lights over a period of three financial years from 2020 until 2023.

The compulsory site meeting held on 14/07/2020 at 10h00 via Virtual Teams meeting and subsequent visits of all the venues on 17/07/2020, has reference.

1. Replace the Item F: F1 – F7: OTHER COST (Page 59 of 74):

Current information:

F: OTHER COST

ITEM	TYPE OF EXPENSE	PRICE	TOTAL PRICE (INCL VAT)
F1	Marketing of festival: 130 x A1 posters with eyelets include affixing and removing of posters.		
	50 x A3 placards (200 microns thick)		
F2	Marketing of festival: Media Eikestadnuus and Tatler..(Size of advertisement 39cm length x 27cm width)		
F3	Marketing of stalls: Media Eikestadnuus and Tatler. (Size of advertisement 20cm length x 27cm width)		
F4	Marketing Local Talent Competition: Eikestadnuus, Tatler.(Size of advertisement 39cm length x 27cm width) and Facebook		
F5	Waste recycling service provider		
F6	Medical service provider		
F7	Appointment of Event Safety Officer for 3 events		
TOTAL BID PRICE (Inclusive of Vat)			



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With:

Revised information:

F: OTHER COST

ITEM	TYPE OF EXPENSE	PRICE	TOTAL PRICE (INCL VAT)
F1	Marketing of festival: 130 x A1 posters with eyelets include affixing and removing of posters. 50 x A3 placards (200 microns thick)		
F2	Marketing of festival: Media Eikestadnuus and Tatler..(Size of advertisement 39cm length x 27cm width)		
F3	Marketing of stalls: Media Eikestadnuus and Tatler. (Size of advertisement 20cm length x 27cm width)		
F4	Marketing Local Talent Competition: Eikestadnuus, Tatler.(Size of advertisement 39cm length x 27cm width) and Facebook		
F5	Waste recycling service provider		
F6	Medical service provider		
F7	Appointment of Event Safety Officer for 3 events		
F8	Site electrical compliance COC (Stellenbosch and Franschhoek)		
TOTAL BID PRICE (Inclusive of Vat)			



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2. Replace the Item G: G1 –G7 OTHER COST (Page 65 of 74):

Current information:

G: OTHER COST

ITEM	TYPE OF EXPENSE	PRICE	TOTAL PRICE (INCL VAT)
G1	Marketing of festival: 130 x A1 posters with eyelets include affixing and removing of posters. 50 x A3 placards (200 microns thick)		
G2	Marketing of festival: Media Eikestadnuus and Tatler. (Size of advertisement 39cm length x 27cm width)		
G3	Marketing of stalls: Media Eikestadnuus and Tatler. (Size of advertisement 20cm length x 27cm width)		
G4	Marketing Local Talent Competition: Eikestadnuus, Tatler (Size of advertisement 39cm length x 27cm width) and Facebook		
G5	Waste recycling service provider		
G6	Medical service provider		
G7	Appointment of Event Safety Officer for 4 events		
TOTAL BID PRICE (Inclusive of Vat)			

With:

Revised information:

G: OTHER COST

ITEM	TYPE OF EXPENSE	PRICE	TOTAL PRICE (INCL VAT)
G1	Marketing of festival: 130 x A1 posters with eyelets include affixing and removing of posters. 50 x A3 placards (200 microns thick)		
G2	Marketing of festival: Media Eikestadnuus and Tatler. (Size of advertisement 39cm length x 27cm width)		
G3	Marketing of stalls: Media Eikestadnuus and Tatler. (Size of advertisement 20cm length x 27cm width)		
G4	Marketing Local Talent Competition: Eikestadnuus, Tatler (Size of advertisement 39cm length x 27cm width) and Facebook		
G5	Waste recycling service provider		
G6	Medical service provider		
G7	Appointment of Event Safety Officer for 4 events		
G8	Site electrical compliance COC (Stellenbosch, Franschhoek and Klipmuts)		
TOTAL BID PRICE (Inclusive of Vat)			



3. Replace the Item G: G1 –G7 OTHER COST (Page 71 of 74):

Current information:

G: OTHER COST

ITEM	TYPE OF EXPENSE	PRICE	TOTAL PRICE (INCL VAT)
G1	Marketing of festival: 130 x A1 posters with eyelets include; affixing and removing of posters. 50 x A3 placards (200 microns thick)		
G2	Marketing of festival: Media Eikestadnuus and Tatler. (Size of advertisement 39cm length x 27cm width)		
G3	Marketing of stalls: Media Eikestadnuus and Tatler (Size of advertisement 20cm length x 27cm width)		
G4	Marketing Local Talent Competition: Eikestadnuus & Tatler (Size of advertisement 39cm length x 27cm width) and Facebook		
G5	Waste recycling service provider		
G6	Medical service provider		
G7	Appointment of Event Safety Officer for 4 events		
TOTAL BID PRICE (Inclusive of Vat)			

With:

Revised information:

G: OTHER COST

ITEM	TYPE OF EXPENSE	PRICE	TOTAL PRICE (INCL VAT)
G1	Marketing of festival: 130 x A1 posters with eyelets include; affixing and removing of posters. 50 x A3 placards (200 microns thick)		
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G5	Waste recycling service provider		
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G8	Site electrical compliance COC (Stellenbosch, Franschhoek and Klipmuts)		
TOTAL BID PRICE (Inclusive of Vat)			



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The following Question was raised following the site visit to all the venues and is answered below:

Question 1: A question was raised by one of the bidders in terms of who is responsible for the entire event site electrical compliance at all 3 sites?

Answer: *The responsibility vests with the successful bidder and therefore provision has to be made in the pricing schedule for a "Site electrical Compliance" COC for each of the venues.*

Question 2: N/A

Answer:

**DIRECTOR
CORPORATE SERVICES**

DATE: 31/7/20

Note: Confirmation to the addendum

CONFIRMATION

I (Name) hereby declare on behalf of

..... (Company's name),

to agree/not agree (please encircle) to the above changes in the bidding documentation.

Address:
.....
.....

Tel no.:
Fax no.:

Signature of bidder:

Date:

.....

