



STELLENBOSCH
STELLENBOSCH · PNIEL · FRANSCHHOEK
MUNISIPALITEIT · UMASIPALA · MUNICIPALITY

APPLICATION FOR THE SUPPLY OF ELECTRICITY SERVICES

[REF: I1]

PLEASE NOTE:		FOR OFFICE USE ONLY
1.	Only fully completed applications will be considered. (4 Pages)	
2.	The Applicant/Customer is responsible for the account.	
3.	A copy of Identification needs to be submitted with the application.	
4.	Energy saving measures needs to be submitted with this application.	

New Connection
 Upgrade
 Application Time of use Tariff
 Temporary Connection
 Relocation of Kiosk

Informal Housing
 Convert to Pre-Paid Meter
 Overhead Underground
 to **Relocation Streetlight Pole**
 of **Subdivision**

Applicant/Customer Title:
Customer's preferred form of address

Applicant/Customer's Initials:
As per Identity document

Surname/Company Name:

Full First Names:
As per Identity Document

Identity No:
Per RSA ID Doc/Passport

Telephone 1/Cell::
Customer's Contact No. Dialling Code Tel. Number

Telephone 2/Cell:
Customer's Contact No. Dialling Code Telephone Number

Fax:
Dialling Code Fax/Telephone Number

E-Mail Address:
For on-line Customers

Customer's Physical Address:

_____ **Code:** _____

Customer's Personal Physical Address (if NOT the same as the Supply Address)

Supply Address:

_____ **Erf No:** _____

_____ **Code:** _____

Address where electrical supply is requested

FORWARD THE QUOTATION TO:

Developer
 Consultant
 Owner
 Applicant/Customer

Contact Person:

Company Name:

Postal Address:

_____ **Code:** _____

Telephone : _____ **Fax:** _____

Contact No. Dialling Code Telephone Number Dialling Code Telephone Number

E-Mail Address:
For on-line Customers

Second Floor Ecclesia Building
71 Plein Street
Stellenbosch

P O Box 17
Stellenbosch
7599

Tel: +27 21 808-8343
Fax: +27 21 883-3242
E-mail: jeannes@stellenbosch.org

SERVICE DETAILS:

Approximate date when supply will be required:

SELECT APPROPRIATE:

Single Phase

Three Phase

Purpose for which premises are to be used:

Domestic

Commercial

Industrial

Existing notified demand Ampere

Additional notified demand Ampere

Total notified demand Ampere

All users more than 80A 3PH will be charged the Time of Use Tariff.

Type of metering required:

Individual Conventional

Individual Pre-payment

Bulk

IMPORTANT NOTE:

As per Council's policy all new connections up to three phase 80 amperes are compelled to install a prepayment meter, as well as, for upgrades from single to three phase. Separate application forms shall be completed for each domestic erf/unit/flat/shop/office and the relevant fees can be paid at the Department: Financial Services.

DEVELOPMENT DETAILS:

Proposed name of new building:

Provide the number of units/erven for the development

Domestic single phase 60A

Domestic three phase 60A

General supply single phase NMD A

General supply three phase NMD A

Commercial (Group per Ampere)

Single phase supply NMD A

Single phase supply NMD A

Single phase supply NMD A

Three phase supply NMD A

Three phase supply NMD A

Three phase supply NMD A

DECLARATION:

I/We hereby declare as follows:

That the information as supplied in this application is, according to my/our recollection, accurate and correct. That I/We have read, understood and agree to comply to the conditions of supply (Page 5). That I/We are the person(s) responsible and accountable for the payment of the applicable amounts.

PRINT NAME & SURNAME: DATE:

SIGNATURE:

CONDITIONS OF SUPPLY

1. GENERAL

- 1.1 Applications shall be addressed to the Electricity Services Department and submitted by hand, fax or email to the listed details mentioned on the first page only.
- 1.2 All work shall comply with the Electricity Supply By-Laws of Stellenbosch Municipality (dated 17 June 2005) and the latest version of the Electricity Services Directive.
- 1.3 ALL APPLICATIONS SHALL HAVE TO BE ACCOMPANIED BY A SCHEDULE DEMONSTRATING WHAT MEASURES WILL BE EMPLOYED TO REDUCE THE DEPENDENCY ON ELECTRICAL ENERGY, BEFORE AN ESTIMATE OF COST WILL BE CALCULATED AND ISSUED.
- 1.4 THESE MEASURES SHOULD INCLUDE BUT WILL NOT BE LIMITED TO SOLAR WATER HEATING, ENERGY EFFICIENT LIGHTING, DOUBLE GLAZED WINDOWS ETC.
- 1.5 A COPY OF IDENTIFICATION SHOULD BE SUBMITTED WITH THIS APPLICATION.
- 1.6 ONLY FULLY COMPLETED APPLICATIONS WILL BE CONSIDERED.

2. THE DEVELOPER/OWNER'S RESPONSIBILITY

- 2.1 Shall complete the appropriate application forms in full.
- 2.2 Shall appoint a consultant, registered with ECSA, when the total notified demand is equal to or exceeding 100kVA/or when a sub-division or new development is 5 or less single residential connections.
- 2.3 Shall provide for a mini-substation on the plot on the erf boundary when the notified demand exceeds 160kVA or the development necessitates the installation of an additional mini-substation.
- 2.4 Shall order a mini-substation or transformer at least 6 months before supply is required.
- 2.5 Shall provide 24 hour vehicular access to all Municipal equipment as specified. NO EXCEPTIONS.
- 2.6 Shall ensure that mini-sub is on street level (NOT IN BASEMENT) and its position as agreed to by the Electricity Services Department.
- 2.7 Shall be responsible for the payment of all relevant costs (pro-rata, connection fees and deposits, etc) before any construction works by the Municipality commences.

3. HOT WATER INSTALLATIONS

- 3.1 Where electric hot water systems are used, they shall comply with the requirements of SANS 151 (up to a capacity of 450L) and SANS 10252-1, and shall be installed in accordance with SANS 10254 and SANS10252-1.
- 3.2 Solar Water heating systems shall be installed, unless it can be proved by a competent person that it is not technically feasible. Solar water heaters shall comply with the requirements of SANS 1307 and shall be installed in accordance with SANS 10106. The hot water services for all new buildings shall be heated using devices and equipment which provide a minimum of 50% of the heating energy requirement via solar energy.
- 3.3 If it is certified by the competent person that it is technically not feasible to comply with the above, then the solar heating shortfall may be made by alternative heating solutions such as waste heat recovery and reverse cycle heat pumps.

4. VERIFICATION OF COMPLIANCE

- 4.1 The responsible person shall provide a certificate of compliance to the local authority as part of the requirements for obtaining an occupancy certificate.

5. OWNERSHIP

- 5.1 All equipment in the distribution system up to and including the tariff metering equipment shall be the Council's property and the Council shall be responsible for maintaining the equipment.
- 5.2 The exception is the service cable from the erf boundary to the metering equipment, the electrical installation of the building and the wiring to the metering equipment (inside the building) for which the client will take responsibility.
- 5.3 In the case of an upgrading, the transformer and the mini-substation shall remain the Municipality's property irrespective of the type of upgrading.

6. LEAD TIMES

The applicant shall allow for the following lead times.

- | | | |
|-----|--|---|
| 6.1 | Quotations (fully completed application from day of receipt) | 10 Working Days |
| 6.2 | Construction work (after receipt of all payments) | 4-6 Weeks |
| 6.3 | Tax Certificate | 4-6 Weeks after Construction is completed |



STELLENBOSCH

Stellenbosch * Pniel * Franschoek
Munisipaliteit * Umasipala * Municipality

NO

AANSOEK OM **DIVERSE** MUNISIPALE DIENSTE

APPLICATION FOR **SUNDRY** MUNICIPAL

AFDELING A : BESONDERHEDE VAN AANSOEKER DIVISION A : PARTICULARS OF APPLICANT

REKENINGNR/ACCOUNT NO :

NAAM-/NAME ID

ERFNO

SUBSEKSIE/SECTION

GROEP/GROUP

.....
.....**Office
use**.....
.....

Do you have a current municipal account/ Het u 'n lopende munisipale rekening : JA/ YES NEE/NO

Current account no/Lopende rekeningnr :

Diverse Dienste/Sundry Services***
***Meld tipe diens/Specify type of service

INDIVIDU/INDIVIDUAL	MAATSKAPPY/COMPANY	ANDER/OTHER	Taalvoorkeur/Language Preference
			Afrikaans Engels

VAN/SURNAME • NAAM VAN MAATSKAPPY/NAME OF COMPANY
BTW Registrasie nr / Company Vat Registration no

VOORLETTER/INITIAL TITLE

VOLLE NAAM EN VAN VAN INDIVIDU/DIREKTEUR/LID • FULL NAME AND SURNAME OF INDIVIDUAL/DIRECTOR/MEMBER

ID NR/ID NR(KOPIE VAN ID WORD BENODIG-COPY OF ID NEEDED)

STRAATNAAM & NR/STREET NAME & NO

WOONSTELNAAM & NR/FLAT NAME AND NO

POSADRES/POSTAL ADDRESS :

.....

.....

.....

.....

POSKODE/POSTAL CODE :	SELNR/CELLNO
TELEFOON NR/TELEPHONE NO (H)	(W)
E-POS ADRES/E-MAIL ADDRESS (vir rekening epos/ for mailing accounts)	

AFDELING B : KREDIETVERWYSINGS : DIVISION B : CREDIT REFERENCES

No.

ADRES VAN WERKGEWER/ADDRESS OF EMPLOYER
TELEFOONNOMMER TELEPHONE NUMBER

ADRES VAN NAASBESTAANDE (NIE EGGNOTE)/ADDRESS OF RELATIVE (NOT SPOUSE)
TELEFOONNOMMER/TELEPHONE NUMBER
VEWANTSKAP/RELATIONSHIP

AFDELING C : OOREENKOMS/DIVISION C : AGREEMENT

BetalingPayment method : **Kontant-Tjek/Cash-Cheque:** **ACB :** **Elektronies/Electronic**

<p>Ek die ondergetekende, doen hiermee aansoek vir die lewering van die dienste soos uiteengesit in hierdie aansoek vanaf en verklaar dat alle inligting in hierdie aansoek waar en juis is.</p> <p>Ek aanvaar die voorwaardes vir die lewering van die gemelde dienste soos vervat in die Munisipale Verordeninge/Beleide van die Raad van die Stellenbosch Munisipaliteit. Ek onderneem verder om : (a) alle rekeninge en kostes, wat Prokureurs-en kliënte koste insluit, asook rente of enige ander koste wat mag ontstaan as gevolg van (1) die nie-nakoming van enige voorwaardes of bepalinge van die verordeninge/beleid en (2) die nie-betaling van rekeninge, ten volle te vereffen, en (b) enige veranderings ten opsigte van die bogenoemde inligting skriftelik aan die Raad te rapporteer. Ek onderneem om skriftelik aansoek te doen indien ek enige dienste wil beëindig.</p> <p>Geteken op hierdie.....dag van20.....</p> <p>Handtekening.....Hoedanigheid.....</p>
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<p>I, the undersigned, herewith apply for the supply of the services as set out in this application from and declare that all information furnished in this application is true and correct.</p> <p>I accept the conditions for the supply of the mentioned services as stipulated in the By-laws/Policies of the Council of the Municipality of Stellenbosch. I further undertake to : (a) settle all accounts and costs, including attorneys and client costs, interest or any other cost that may occur due to (1) the non compliance of any conditions or stipulations of the By-laws/Policies and (2) the non payment of accounts and (b) inform Council in writing of any changes of above mentioned information. I undertake to apply in writing for any disconnection of above mentioned services.</p> <p>Signed on this.....day of20.....</p> <p>Signature.....Capacity.....</p>

AFDELING D : KANTOORGEBRUIK/OFFICE USE

DEPOSIT SERVICES : R..... RECEIPT NUMBER DATE

DEPOSIT SERVICES : R..... RECEIPT NUMBER DATE

FEES – SERVICES : R..... RECEIPT NUMBER DATE

VOTE NUMBER FOR SERVICES TO BE RENDERED :

OFFICIAL RESPONSIBLE FOR APPROVAL OF SERVICE RENDERED :

SIGNATURE.....

COMPLETED BY :

DATE.....

CHECKED BY :

DATE.....

STADSHUIS / TOWNHALL • PLEINSTRAAT /PLEINSTREET • P O BOX /POSBUS 17, STELLENBOSCH. 7599
TELEFOON / TELEPHONE : +27 21 808 8550/1 • FAKS/FAX : +27 21 8088574 • E-MAIL : enquiries@stellenbosch.org



STELLENBOSCH

Stellenbosch * Pniel * Franschoek
Munisipaliteit * Umasipala * Municipality

AANSOEK OM MUNISIPALE DIENSTE

APPLICATION FOR MUNICIPAL SERVICES

AFDELING A : BESONDERHEDE VAN AANSOEKER DIVISION A : PARTICULARS OF APPLICANT

REKENINGNR/ACCOUNT NO :		NAAM-/NAME ID	**Office
ERFNO	SUBSEKSIE/SECTION	GROEP/GROUP		use**.....
AREA	HUURDER/OCCUPIER	EIENAAR/OWNER		
SEPTIESE TENK/CEPTIC TANK				
WATER/WATER				
ELEKTRISITEIT/ELECTRICITY				
VULLIS/REFUSE				
RIOOL/SEWERAGE				
INDIVIDU/INDIVIDUAL	MAATSKAPPY/COMPANY	ANDER/OTHER		
VAN/SURNAME • NAAM VAN MAATSKAPPY/NAME OF COMPANY				
VOORLETTER/INITIAL		TITLE		
VOLLE NAAM EN VAN VAN INDIVIDU/DIREKTEUR/LID • FULL NAME AND SURNAME OF INDIVIDUAL/DIRECTOR/MEMBER				
ID NR/ID NR(KOPIE VAN ID WORD BENODIG-COPY OF ID NEEDED)				
STRAATNAAM & NR/STREET NAME & NO				
WOONSTELNAAM & NR/FLAT NAME AND NO				
POSADRES/POSTAL ADDRESS :				
POSKODE/POSTAL CODE :		SELNR/CELLNO		
TELEFOON NR/TELEPHONE NO (H)		(W)		
E-POS ADRES/E-MAIL ADDRESS (vir rekening epos/ for mailing accounts)				

AFDELING B : KREDIETVERWYSINGS : DIVISION B : CREDIT REFERENCES

No.

ADRES VAN WERKGEWER/ADDRESS OF EMPLOYER

TELEFOONNOMMER TELEPHONE NUMBER

ADRES VAN NAASBESTAANDE (NIE EGGENOTE)/ADDRESS OF RELATIVE (NOT SPOUSE)

TELEFOONNOMMER/TELEPHONE NUMBER

VEWANTSKAP/RELATIONSHIP

AFDELING C : OOREENKOMS/DIVISION C : AGREEMENT**Betaling/Payment method :** Kontant-Tjek/Cash-Cheque: ACB : Elektronies/Electronic

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Geteken op hierdie.....dag van20.....

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Signed on this.....day of20.....

Signature.....Capacity.....

AFDELING D : KANTOORGEBRUIK/OFFICE USE

DEPOSIT SERVICES : R..... RECEIPT NUMBER DATE

DEPOSIT SERVICES : R..... RECEIPT NUMBER DATE

FEES – SERVICES : R..... RECEIPT NUMBER DATE

WATERMETERNO.....READING.....DATE READ.....

WATERMETERNO.....READING.....DATE READ.....

METERREADER.....SIGNATURE.....

ELECTRICITY METERNO.....READING.....DATE READ.....

ELECTRICITY METERNO.....READING.....DATE READ.....

ELECTRICITY METERNO.....READING.....DATE READ.....

METERREADER.....SIGNATURE.....

COMPLETED BY : DATE.....

CHECKED BY : DATE.....

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