

STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Motor- Vehicle License renewals by Electronic Transfers of Funds

Step 1:

License Fee enquiry- traffic.department@stellenbosch.gov.za

Step 2:

Complete required forms

- i) If no **MVL 2** form received via post, an ALV form must be downloaded from the following website: www.enatis.com and a copy of registered owner's ID
- ii) If the vehicle is registered on a business name, complete **CK1, CK2** or **business registration certificate** and provide copy of proxy's ID document.

Step 3:

EFT/Deposits

Account Name : Stellenbosch Municipality

Account Number : 115 227 1679

Bank : Nedbank

Branch Code : 19 87 65

Vehicle License number must be used as reference

(This is only applicable to vehicle license that is still valid and not already expired or in their grace period or for prorata licenses).

Step 4:

Forward proof of the following documents to traffic.department@stellenbosch.gov.za in order to finalise renewal

- Deposit Slip or Proof of Payment
- Completed/ signed ALV form by the registered owner and copy of the registered owner's ID document
- Vehicles registered under a business name – CK1,CK2 or business registration certificate and provide copy of the proxy's ID document

- Proof of address as per FICA verification requirements available on municipal website: www.stellenbosch.gov.za
- Contact details and telephone number in case of any additional enquiries

Step 5:

If the above mentioned is not submitted, transaction cannot be processed and funds will be returned.

Step 6:

Expired Vehicle License

- License Fee enquiry- traffic. department@stellenbosch.gov.za
(As per Step 1 above)

NB: THIS ONLY EFFECTIVE AS FROM 01 OCTOBER 2017