



# STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

DIRECTORATE: COMMUNITY SAFETY • ISEBE: LEZOKHUSELEKO LOLUNTU • DIREKTORAAT: GEMEENSKAPVEILIGHEID  
DIVISION: TRAFFIC SERVICES • INCANDELO: IINKONZO ZENDELELA • AFDELING: VERKEERSDIENSTE

## IMPORTANT PUBLIC NOTICE

### Motor- Vehicle License renewals by Electronic Transfers of Funds

#### Step 1: Enquiry

License Fee enquiry- [traffic.department@stellenbosch.gov.za](mailto:traffic.department@stellenbosch.gov.za)

#### Step 2: Complete required forms

- i) If no **MVL 2** form received via post, an ALV form must be downloaded from the following website: [www.natis.com](http://www.natis.com) and a copy of registered owner's ID
- ii) If the vehicle is registered on a business name, complete **CK1, CK2** or **business registration certificate** and provide copy of proxy's ID document.

#### Step 3: EFT/Deposits

Account Name : Stellenbosch Municipality

Account Number : 115 227 1679

Bank : Nedbank

Branch Code : 19 87 65

#### **Vehicle License number must be used as reference**

(This only applicable to Vehicle License that is still valid and not to vehicle licenses that already expired or are in their grace period) or for prorata licenses.

#### Step 4: Forward information

To finalise renewal e-mail proof of the following documents to

[traffic.department@stellenbosch.gov.za](mailto:traffic.department@stellenbosch.gov.za)

- Deposit Slip or Proof of Payment
- Completed/ signed ALV form by the registered owner and copy of the registered owner's ID document

- Vehicles registered under a business name – CK1,CK2 or business registration certificate and provide copy of the proxy's ID document
- Proof of address as per FICA verification requirements available on municipal website: [www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)
- Contact details and telephone number in case of any additional enquiries

**Step 5:**

If the above mentioned is not submitted, transaction cannot be processed and funds will be returned.

**Step 6: Expired Vehicle License**

- License Fee enquiry- traffic. [department@stellenbosch.gov.za](mailto:department@stellenbosch.gov.za)  
**(As per Step 1 above)**

**NB: THIS ONLY EFFECTIVE AS FROM 01 OCTOBER 2017**