



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

File no 3/4/3/5/2/3

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MINUTES

**COMMUNITY AND PROTECTION SERVICES
COMMITTEE MEETING**

2014-05-14 AT 15:00

MINUTES

COMMUNITY AND PROTECTION SERVICES COMMITTEE MEETING

2014-05-14

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	NONE	10
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	NONE	10

**MINUTES OF THE COMMUNITY AND PROTECTION SERVICES COMMITTEE
MEETING HELD IN THE COUNCIL CHAMBER, TOWN HOUSE, PLEIN STREET,
STELLENBOSCH ON WEDNESDAY, 2014-05-14 AT 15:00**

PRESENT Councillor Q Smit [Portfolio: Protection Services]
Councillor AR Frazenburg [Portfolio: Community Development]
Councillor PJ Retief [Portfolio: Youth, Sport and Facilities Management,
Area Cleaning, Parks and Rivers, Greening Services]

Councillors A Crombie (Ms)
JSA Fourie
C Moses (Ms)
P Sitshoti (Ms)

Officials Director: Community and Protection Services
Manager Traffic Services (Ms J Waldis)
Acting Manager Fire Services (W Smith)
Acting Head: Law Enforcement (A de Villiers)
Head: Committee Services
Committee Clerk (T Samuels) (Ms)
Interpreter

1.1 APPLICATION FOR LEAVE OF ABSENCE (3/5/3/3)

**COMMUNITY AND PROTECTION SERVICES COMMITTEE: 2014-05-14:
ITEM 1**

RESOLVED (nem con)

that leave of absence be granted to Councillor LL Stander.

1.2 ABSENT

Councillor DA Hendrickse

(HEAD: COMMITTEE SERVICES TO ACTION)

2.1 DECLARATION OF INTEREST (3/6/2/2)

NONE

2.2 COMMUNICATION BY THE CHAIRPERSON (3/4/3/6)

2.2.1 The Chairperson, Councillor Q Smit as well as the Director: Community and Protection Services, Mr P Oliver expressed their concerns regarding the attack on the broader public, especially female students. This came after a female University student was almost abducted, but was fortunate to escape after an ADT vehicle approached. Councillor Smit said that this new trend where females/students are being abducted will be taken up seriously and discussed in their follow-up meetings.

Mr Oliver furthermore added that he had meetings with the Director of Safety of the University of Stellenbosch, Mr Viljoen van der Walt where they discussed, among other, the increase of visible patrol. Mr Oliver added that a tender were awarded earlier, whereby the number of CCTV cameras will be increased in hot spot areas and at the Kayamandi Corridor area, in order to be pro-active when attacks such as these happen.

(HCS)

3. CONFIRMATION OF THE MINUTES**3.1 MINUTES OF THE COMMUNITY AND PROTECTION SERVICES COMMITTEE MEETING HELD ON 2014-04-09****(3/4/3/5/2/3)**

The above-mentioned minutes were previously distributed.

FOR CONFIRMATION

(HCS)

**COMMUNITY AND PROTECTION SERVICES COMMITTEE: 2014-05-14:
ITEM 3.1****RESOLVED** (nem con)

that the Minutes of the Community and Protection Services Committee Meeting held on 2014-04-09, be confirmed.

(HEAD: COMMITTEE SERVICES TO ACTION)**4. REPORT FROM DIRECTOR RE RESOLUTIONS TAKEN AT PREVIOUS MEETINGS (3/4/3/5/2/3)**

NONE

5. REPORTS FROM OFFICIALS: COMMUNITY AND PROTECTION SERVICES

5.1 NON-DELEGATED MATTERS

5.1.1 WINTER READINESS PLAN 2014

File number : 17/8/5/1

Compiled by : Manager Traffic Services

Report by : Director Community & Protection Services

Delegated Authority : Council

Strategic intent of item

Preferred investment destination	<input type="checkbox"/>
Greenest municipality	<input type="checkbox"/>
Safest valley	<input checked="" type="checkbox"/>
Dignified Living	<input type="checkbox"/>
Good Governance	<input type="checkbox"/>

1. PURPOSE OF REPORT

To provide Council with an action plan for 2014 winter season.

2. BACKGROUND

The Municipality has provided an integrated Safety Plan addressing various threats and hazards throughout its area. The plan addresses safety & security aspects including threats, disasters and hazards encountered through the various seasons and which is revised on a quarterly basis and amended accordingly to achieve the municipal objectives.

3. DISCUSSION

Various departments within the municipality completed an assessment of resources and risks within WC 024. A winter readiness plan was drafted focusing on departmental readiness for the upcoming winter season including proactive measures aiming at reducing possible risks. The plan further includes standing operating procedures in case of a disaster/incident to minimise disruption and avoid any further risks by establishing a JOC.

The Winter Readiness Plan is attached as **APPENDIX 1**.

4. LEGAL IMPLICATION

None required.

5. FINANCIAL IMPLICATION

None required.

6. COMMENTS FROM OTHER RELEVANT DEPARTMENTS

None required.

RECOMMENDED

that the Winter Readiness Plan 2014, be noted.

**(DIRECTOR: COMMUNITY AND PROTECTION SERVICES
TO ACTION)**

**COMMUNITY AND PROTECTION SERVICES COMMITTEE: 2014-05-14:
ITEM 5.1.1**

RECOMMENDED

that the Winter Readiness Plan 2014, be noted.

**(DIRECTOR: COMMUNITY AND PROTECTION SERVICES
TO ACTION)**

5.1.2 REVIEW OF THE SAFETY AND SECURITY STRATEGY FOR THE GREATER STELLENBOSCH OF THE WC024 AREA

File number : 17/8/5

Compiled by : Acting Manager: Law Enforcement

Report by : Director: Community and Protection Services

Delegated Authority : Council

Strategic intent of item

Preferred investment destination	<input type="checkbox"/>
Greenest municipality	<input type="checkbox"/>
Safest valley	<input checked="" type="checkbox"/>
Dignified Living	<input type="checkbox"/>
Good Governance	<input type="checkbox"/>

1. PURPOSE OF REPORT

To review the Safety and Security Strategy for the Greater Stellenbosch WC024 area.

2. BACKGROUND

Stellenbosch Municipality has introduced its safety strategy through the launch of its Safety Plan during 2010 and since then reviewed it on a regular basis in consultation with its Safety and Security Stakeholders. The last review was done on 28 February 2014 where an addendum was added to the existing Safety Plan to extend the Safety Plan from 01 February 2014 till 30 June 2014 as the objectives and the key performance areas of the Safety Plan remained the same.

Part of the continuation of the Safety Plan was the introduction of the Centralized Communication Strategy with the focus of establishing a Centralized Communication Centre where representatives of the various disciplines and security cluster could share resources in a structured manner thereby ensuring that every part of the WC024 area is fully covered by either law enforcement agencies, SAPS or the security cluster. The WC024 area will be divided into 8 sectors and is the goal to have each discipline represented in each sector linked to the Communication Centre by means of electronic devices. This will enable the Communication Centre to know precisely how many vehicles and which disciplines are in a specific sector at any given time.

3. DISCUSSION

This new initiative has been welcomed by the security cluster and SAPS. A Task team has been established with representatives from the Safety and Security Forum to undertake a needs analysis of all the participating stake holders and to determine the requirements for a centralized communication centre. A Memorandum of Cooperation has been drawn up and will be signed by the relevant security cluster stakeholders. This will pave the way for a multi-disciplinary approach towards the combat of crime and making Stellenbosch a safer valley for its citizens and visitors.

As the establishing of a Centralized Communication Centre is still at a design stage, the success of this project will be dependent on the cooperation and support of the Safety & Security Cluster. All the stakeholders have already given their support and need for such a Centralized Communication Centre. The local South African Police Services have also indicated their willingness to become part of the Centralized Communication Strategy. As this project progresses, more information will be given through on a regular basis in the department's monthly reports.

The Winter Readiness plan has been submitted in a separate item to Council and encapsulates the Safety Plan and its objectives. The Law Enforcement strategy is aligned with the Winter Readiness plan as a joint effort in making Stellenbosch a safest valley for all.

4. LEGAL IMPLICATION

None required

5. FINANCIAL IMPLICATION

None required

6. COMMENTS FROM OTHER RELEVANT DEPARTMENTS

None required

RECOMMENDED

that the report on the Review of the Safety and Security Strategy for the Greater Stellenbosch of the WC024 Area, be noted.

**(DIRECTOR: COMMUNITY AND PROTECTION SERVICES
TO ACTION)**

**COMMUNITY AND PROTECTION SERVICES COMMITTEE: 2014-05-14:
ITEM 5.1.2**

RECOMMENDED

that the report on the Review of the Safety and Security Strategy for the Greater Stellenbosch of the WC024 Area, be noted.

**(DIRECTOR: COMMUNITY AND PROTECTION SERVICES
TO ACTION)**

5.2 DELEGATED MATTERS**5.2.1 MONTHLY REPORT: DIRECTORATE COMMUNITY & PROTECTION SERVICES FOR MARCH 2014***File number* : 8/1/4/2/3*Compiled by* : Director: Community and Protection Services*Report by* : Director: Community and Protection Services*Delegated Authority* : Community and Protection Services
Committee**Strategic intent of item**Preferred investment destination Greenest municipality Safest valley Dignified Living Good Governance **1. PURPOSE OF REPORT**

To present to this Committee a monthly report relating to the functioning and activities of Departments within the Community and Protection Services Directorate for March 2014.

2. BACKGROUND

The monthly reports from the Departments Law Enforcement, Fire and Disaster Management, Logistics, Events and Fleet Management, Community Services and Traffic Services are attached as **APPENDICES 1 – 6**.

3. DISCUSSION

The report presents highlights of all the various activities within each department which occurred in the mentioned period.

4. CONCLUSION

The Director wishes to thank all the officials of the Directorate for their endeavours to ensure safety for all in the greater Stellenbosch area. The Directorate will continue to research and find ways and means to perform at its best in order to serve the communities in the greater Stellenbosch area.

RECOMMENDED

that the Monthly Report of the Directorate: Community & Protection Services for March 2014, be noted.

**(DIRECTOR: COMMUNITY AND PROTECTION SERVICES
TO ACTION)**

**COMMUNITY AND PROTECTION SERVICES COMMITTEE: 2014-05-14:
ITEM 5.2.1**

RESOLVED (nem con)

that the Monthly Report of the Directorate: Community & Protection Services for March 2014, be noted.

**(DIRECTOR: COMMUNITY AND PROTECTION SERVICES
TO ACTION)**

5.2.2 SEE ITEM 5.1.2 ABOVE

6. NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY
THE MUNICIPAL MANAGER

NONE

7. CONSIDERATION OF MOTIONS OF EXIGENCY

NONE

8. MATTERS TO BE CONSIDERED IN-COMMITTEE

NONE

