



**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

*Stellenbosch Municipality strives towards dynamic and effective service delivery to the communities within its area of jurisdiction. As an equal employment employer, we currently have the undermentioned vacancy for a suitably qualified and experienced person.*

## **DIRECTOR COMMUNITY AND PROTECTION SERVICES**

**(Performance-based term contract of up to ten (10) years)**

**Remuneration package:** As determined by the appropriate Government Notice for the Upper Limits of the Total Remuneration Packages for Municipal Managers and Managers that are directly accountable to the Municipal Manager, at the time of appointment. The total cost of employment ranges from the Minimum R1 026 342/Midpoint R1 207 460 and Maximum R1 388 579

The appointment will be made in accordance with the provisions of Sections 56 and 57 of the Local Government: Municipal Systems Act (Act No 32 of 2000). The successful candidate will be responsible for the effective management of the Stellenbosch Municipality's community and protection services (law enforcement, traffic, community development services) with the establishment, implementation and maintenance of strategies in all the areas that achieves the goals of the Integrated Development Plan (IDP) of the Stellenbosch Municipality.

**Work station: Stellenbosch**

**Minimum requirements:** • Post Graduate Degree or Qualification in Social Sciences/Public Administration/Law; or equivalent qualification (NQF 8) • Seven (7) years' experience at senior and middle management level, of which at least two years must be at senior management level • Proven successful institutional transformation within public or private sector • Sound knowledge and understanding of relevant policy and legislation • Sound knowledge and understanding of institutional governance systems and performance management • Understanding of council operations and delegation of powers, law enforcement, traffic services rendering, fire service rendering, disaster management, public safety, parks and recreation management and community development • Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No 5 of 2000) • Strong visionary and leadership abilities with strategic thinking and decision-making skills • In-depth knowledge of local government legislation and the statutory requirements relating to the post • Core competencies as set out in the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers, 17 January 2014. If the appointee has not yet attained the Minimum Competency unit standards as set out in the Regulations, he or she will be required, as a condition of appointment, to complete this training within 18 months of appointment • Excellent facilitation and communication skills in at least two of the three official languages of the Western Cape • A Code B driver's license • Own transport

Added advantage: Registration with the Institute for Municipal Public Safety of Southern Africa (IMPS-SA) and the Institute of Environment & Creation Management (IERM).

**Key performance areas:** • Develop, implement and manage strategic goals, policy and procedures in accordance with the strategic goals of the Municipality • Be responsible for the effective and efficient management of the Directorate: Management of Traffic Services; Fire & Disaster Management; Law Enforcement, Security Services & Land Invasion; Events & Fleet, Logistics & Public Safety Administration; Community Services, Area Cleaning, Cemeteries, Parks & Rivers; Sports & Facility Management; and Greening Services and Community development • Liaise and interact with individuals, role-players and agencies at senior level at all three levels of government • Ensure municipal financial viability with the management and monitoring of all financial matters related to the Directorate and safeguarding of all assets, discharge of municipal obligations and the proper and committed compliance with the Financial Management Act and other prescripts.

**NB:** Short-listed candidates will be subjected to competency assessments and security vetting. It will be expected of the successful candidate to enter into a service agreement with the Stellenbosch Municipality (for a period of not more than 10 years) and be subject to performance evaluation by means of a signed annual performance agreement and to declare his/her financial interests.

**Direct enquiries to the Municipal Manager,** Ms Geraldine Mettler, tel. (021) 808-8025 or **municipal.manager@stellenbosch.gov.za** Interested persons must please complete the official application form on the webpage at [www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)

Preference will be given to candidates that fall under the designated groups indicated in the EE legislation and have the necessary minimum requirements

The comprehensive CV must be attached to the application form, accompanied by copies of the original certified, true copies of qualification certificates, including a certified declaration of Unit Standards obtained with regard to the Municipal Minimum Competency Qualification, Identity Document and driver's licence and send to the following email address: [Municipal.Manager@stellenbosch.gov.za](mailto:Municipal.Manager@stellenbosch.gov.za). or delivered in hard copy to the Office of the Municipal Manager, Main Building, 3<sup>rd</sup> floor, 17 Plein Street, Stellenbosch

**Note:** Late or incomplete applications will not be taken into consideration.

**Closing date Monday, 10 December 2018**

By applying, the candidate agrees to being subjected to verification checks in respect of qualifications, credit and criminal records. If you have not been contacted within 3 months of the closing date of the advertisement, please accept that your application was unsuccessful. The Council reserves the right to not make an appointment.