



**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

## COMMUNITY AND PROTECTION SERVICES

### COMMUNITY SERVICES

#### Assistant Superintendent: Trees (3.2.2.1)

The successful incumbent will report to the Superintendent Urban Forestry.

**Minimum Requirements:** Grade 12 • A valid Code C1 driver's license with valid PDP

**Other Requirements:** Two years relevant arboricultural or horticultural experience or proven technical skills and experience in these disciplines • Supervisory experience • Literacy and numeracy skills to execute worksheets and compile and complete reports and must be able to read, write and speak in two of the three official languages of the Western Cape • The incumbent must be suitably qualified to drive truck maximum of 10ton truck and transport staff • Willing to work overtime /standby.

**Responsibilities/Duties:**

Responsible for the maintenance of the urban forest and implementation of operational plans to preset standards and best practices in a sustainable way • Responsible to supervise the personnel and assist the superintendent by planning work schedules ahead in co-operation with the Superintendent according to the operating budget • Supervising, organising and co-coordinating the maintenance of street trees according to preset standards • Pruning of trees • Planning the planting program • Planting of trees • Inspection of trees • Applying the spraying programmes to control pests, diseases and weeds as needed • Cutting of dangerous trees • Irrigation of street trees • preparing monthly reports • assisting superintendent in compiling operating budget • identifying and reporting matters to receive attention • applying the prescribed Safe Work Procedures • ensuring that the planned work schedule is carried out in a productive way to meet the expected standards • ensure a well-trained, effective and empowered workforce • discipline sub-ordinates and giving instructions • Function within the code of conduct for municipal employees and according the Batho Pele principles • Manage and maintain the vehicles, mechanical equipment and tools allocated to the section to ensure that the equipment provided to carry out tasks is functional and the necessary care taken of it being Municipal assets.

\*\*\*Please note a practical competency assessment and written test will be conducted as part of the interview.

**Job related enquiries:** Portia Bolton at (021 808 8180/ 8160)

**Salary: R 195 517.32- R 253 780.68**

T10 of a Grade 4 Local Authority (subject to evaluation)

*Applications, clearly marked, accompanied by a comprehensive CV, a covering letter and the details of contactable referees, may be posted to the Human Resource Management Services at Stellenbosch Municipality, P.O. Box 17, Stellenbosch, 7599. No e-mails or faxes will be accepted.*

*Please note: By applying for this position, the candidate consents to verification checks of qualifications and criminal records. Candidates must be willing to be subjected to a rigorous evaluation process. Certified proof of your qualifications and driver's licence (if applicable) is a requirement for selection and must be attached to your CV. Candidates who do not submit all the supporting documentation as requested, will not be considered for this position. Receipt of applications will not be acknowledged and no supporting documentation will be returned.*

**Closing date:** 27 November 2017 @ 12:00



**Stellenbosch Municipality is an Equal Opportunity employer. Candidates from the designated groups, including those with disabilities, are encouraged to apply.**

**If you do not hear from us within ten weeks of the closing date, please regard your application as unsuccessful. For more details on vacancies, visit our website [www.stellenbosch.gov.za](http://www.stellenbosch.gov.za). The Council reserves the right not to make an appointment and to add/amend/change the salary package.**