



**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2018-03-06

## **MINUTES**

### **ECONOMIC DEVELOPMENT AND PLANNING SERVICES COMMITTEE MEETING**

**2018-03-06 AT 14:20**

**MINUTES**  
**ECONOMIC DEVELOPMENT**  
**AND PLANNING SERVICES**  
**COMMITTEE MEETING**  
**2018-03-06**  
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**MINUTES OF THE ECONOMIC DEVELOPMENT AND PLANNING SERVICES COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, TOWN HOUSE, PLEIN STREET, STELLENBOSCH ON TUESDAY, 2018-03-06 AT 14:20**

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**PRESENT** Ald JP Serdyn (Ms) [Chairperson: Economic Development and Planning Services]

**COUNCILLORS** F Adams  
 FJ Badenhorst  
 Cllr J De Villiers  
 Cllr A Florence  
 AJ Hanekom  
 S Schäfer

**ALSO PRESENT** Cllr WF Pietersen

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**Officials:** Acting Director: Planning & Econ Development (B de la Bat)  
 Manager: Land Use Management (Ms H Dednam)  
 Committee Clerk (Ms T Samuels)  
 Interpreter (J Tyatyeka)

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<b>1.</b>	<b>OPENING AND WELCOME</b>	<b>(3/4/3/3)</b>
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The Chairperson, Ald JP Serdyn (Ms) welcomed all present at the meeting.

<b>1.1</b>	<b>COMMUNICATION BY THE CHAIRPERSON</b>	<b>(3/4/3/6)</b>
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NONE

<b>1.2</b>	<b>DISCLOSURE OF INTEREST</b>	<b>(3/6/2/2)</b>
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NONE

2.	APPLICATION FOR LEAVE OF ABSENCE	(3/4/3/3)
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## ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE: 2018-03-09: ITEM 2

2.1 **ABSENT**

Clr L Mqeba  
Clr RS Nalumango (Ms)

3.	CONFIRMATION OF THE MINUTES	(3/4/3/5/2/4)
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3.1 The minutes of the Planning and Economic Development Committee Meeting held on 2018-02-06, were **confirmed as correct.**

3.2 The minutes of the Joint Planning and Economic Development and Protection Services Committee Meeting held on 2018-02-06, were **confirmed as correct.**

4.	REPORT/S BY THE DIRECTOR: ECONOMIC DEVELOPMENT AND PLANNING SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS	(3/4/3/5/2/2)
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NONE

5.	REPORTS FROM OFFICIALS: PLANNING, LAND USE MANAGEMENT, SPATIAL PLANNING, HERITAGE AND BUILDING CONTROL
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5.1	NON-DELEGATED MATTERS
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NONE

5.2.1	DELEGATED MATTERS
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5.2.1	MONTHLY REPORT: NOVEMBER 2017
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Collaborator No: 8/1/4/2/5  
IDP KPA Ref No:  
Meeting Date: 06 March 2018

1. SUBJECT: PLANNING AND ECONOMIC DEVELOPMENT: MONTHLY REPORT FOR NOVEMBER 2017

2. PURPOSE

To report on the activities of the Directorate Planning and Economic Development for November 2017.

3. DELEGATED AUTHORITY

EXECUTIVE MAYOR

**ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE MEETING: 2018-03-06:  
ITEM 5.2.1**

**NOTED**

the report of the Directorate Planning and Economic Development for November 2017.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	Ilzé Couvaras
<b>POSITION</b>	<i>Head: Customer Interface and Administration</i>
<b>DIRECTORATE</b>	<i>Planning and Economic Development</i>
<b>CONTACT NUMBERS</b>	<i>021 808 8604</i>
<b>E-MAIL ADDRESS</b>	<i>Ilze.couvaras@ Stellenbosch.gov.za</i>
<b>REPORT DATE</b>	<i>03 March 2018</i>

5.2.2	MONTHLY REPORT: DECEMBER 2017
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Collaborator No: 8/1/4/2/5  
 IDP KPA Ref No:  
 Meeting Date: 06 March 2018

1. **SUBJECT: PLANNING AND ECONOMIC DEVELOPMENT: MONTHLY REPORT FOR NOVEMBER 2017**
2. **PURPOSE**  
 To report on the activities of the Directorate Planning and Economic Development for December 2017.
3. **DELEGATED AUTHORITY**  
 EXECUTIVE MAYOR

**ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE MEETING: 2018-03-06:  
 ITEM 5.2.2**

**NOTED**

the report of the Directorate Planning and Economic Development for December 2017.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	Ilzé Couvaras
<b>POSITION</b>	<i>Head: Customer Interface and Administration</i>
<b>DIRECTORATE</b>	<i>Planning and Economic Development</i>
<b>CONTACT NUMBERS</b>	021 808 8604
<b>E-MAIL ADDRESS</b>	<i>ilze.couvaras@stellenbosch.gov.za</i>
<b>REPORT DATE</b>	03 March 2018

<b>5.2.3</b>	<b>MONTHLY REPORT: JANUARY 2018</b>
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**Collaborator No:** 8/1/4/2/5  
**IDP KPA Ref No:**  
**Meeting Date:** 06 March 2018

- 1. SUBJECT: PLANNING AND ECONOMIC DEVELOPMENT: MONTHLY REPORT FOR JANUARY 2018**
- 2. PURPOSE**  
  
To report on the activities of the Directorate Planning and Economic Development for January 2018.
- 3. DELEGATED AUTHORITY**  
  
EXECUTIVE MAYOR

**ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE MEETING: 2018-03-06:  
ITEM 5.2.3**

**NOTED**

the report of the Directorate Planning and Economic Development for January 2017.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	Ilzé Couvaras
<b>POSITION</b>	<i>Head: Customer Interface and Administration</i>
<b>DIRECTORATE</b>	<i>Planning and Economic Development</i>
<b>CONTACT NUMBERS</b>	<i>021 808 8604</i>
<b>E-MAIL ADDRESS</b>	<i>Ilze.couvaras@stellenbosch.gov.za</i>
<b>REPORT DATE</b>	<i>03 March 2018</i>

6.	REPORTS FROM OFFICIALS: LED AND TOURISM
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NONE

7.	REPORTS FROM OFFICIALS: COMMUNITY DEVELOPMENT
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NONE

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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NONE

11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

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The meeting adjourned at 14:30.

**CHAIRPERSON:** .....

**DATE:** .....

**Confirmed on** ..... **with/without amendments.**